

Reading Room Rules

- Sign in with the Archive User Form.
- No food or drink allowed; please use the kitchen area instead.
- Use pencils, not pens.
- Do not underline or highlight our documents; make a photocopy if you must.
- Handle documents carefully; do not lean on them or put them under your writing paper.
- When you're not using documents, please store them in their folders or boxes to keep them safe and organized.
- Use book cradles to hold fragile books; ask a staff member if you need one.
- Please use clean, dry hands to handle documents.

Thank you for respecting our archive's documents so that they may be used and enjoyed for generations to come!